



**Minutes of the
City Commission for the City of Traverse City**

Regular Meeting

October 5, 2015

A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were present, constituting a quorum: Mayor Michael Estes, Mayor Pro Tem Barbara D. Budros, James Carruthers, Jeanine Easterday, Gary Howe, Ross Richardson, Tim Werner.

The following Commissioners were absent: None.

The Pledge of Allegiance was recited.

Mayor Estes presided at the meeting.

As requested by Commissioner Tim Werner, Agenda Item 2(d) was removed from the Consent Calendar for individual consideration.

As requested by Commissioner Ross Richardson, Agenda Item 2(b) was removed from the Consent Calendar for individual consideration.

2. Consent Calendar

Moved by Carruthers, seconded by Richardson, that the following actions as recommended on the amended Consent Calendar portion of the Agenda be approved:

- a. the minutes of the September 21, 2015, Regular Meeting, and the September 28, 2015, Joint Study Session, be approved.
- b. Removed from the Consent Calendar.

- c. the City Manager be authorized to issue a purchase order to Techmode in the amount not to exceed \$10,000.00 for the purchase and installation of two (2) Avaya IP Office Telephone Systems for Fire Station #1 and Fire Station #2, with funds available in the Capital Improvement fund.
- d. Removed from the Consent Calendar.
- e. the Mayor and City Clerk execute an amendment to the vendor agreement with Britten, Inc., (originally authorized May 17, 2010), for the street banner program as outlined in its proposal in response to the City's September 18, 2015, proposal deadline, as outlined in the September 29, 2015, communication from the Downtown Development Authority Executive Director, for a period of three-years with the option to renew for up to three, one-year terms, such amendment subject to approval as to its substance by the City Manager and its form by the City Attorney.

CARRIED unanimously.

Items removed from the Consent Calendar

a.

Consideration of adopting a resolution approving the Natural Hazard Mitigation Plan, which makes the City eligible for funds associated with mitigation strategies.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Budros, seconded by Carruthers, that the 2015 Natural Hazard Mitigation Plan Adoption Resolution, be adopted.

CARRIED unanimously.

b.

Consideration of authorizing a three-year agreement for a mobile payment solution, as recommended by the Downtown Development Authority Board of Directors.

The following addressed the Commission:

Rob Bacigalupi, Downtown Development Authority Executive Director

Moved by Richardson, seconded by Howe, that the Mayor and City Clerk execute a vendor agreement with Pango USA for a period of three-years to provide mobile payment solution at no cost to the City, a \$.15 per transaction fee for parkers, and for Pango USA to absorb the credit card processing fees and T2 Flex Enforcement integration fees, such agreement subject to approval as to its substance by the City Manager and its form by the City Attorney.

CARRIED unanimously.

3. Old Business

3(a).

Consideration of Adopting a proposed Policy for Inventory, Use and Disposal of City-Owned Property as recommended by the Carnegie Building/City Assets Ad Hoc Committee.

Moved by Richardson, seconded by Werner, that the City Commission Carnegie Building/City Assets Ad Hoc Committee be re-established (originally established August 18, 2014, and re-established February 17, 2015), to make a final recommendation regarding a policy for the disposition of City assets; and that Commissioners Easterday, Richardson and Howe be reappointed to such committee, with Commissioner Easterday to serve as Chair.

John Noonan, 908 South Union Street - made general comments
Rick Buckhalter, 932 Kelley Street – made general comments
Lauren Tribble-Laucht, City Attorney

CARRIED unanimously.

4. New Business**4(a).**

Presentation of the Report of the Local Officers Compensation Commission regarding compensation to the City Commission and Board of Tax Review; and consideration of approving the compensation increase for the Board of Tax Review.

The following addressed the Commission:

Benjamin Marentette, City Clerk

Moved by Richardson, seconded by Budros, that the compensation for the Board of Review be increased to \$242.25 per meeting day for 2015, and be increased by the State of Michigan's multiplier for the rate of inflation, as recommended by the Local Officers Compensation Commission, to be filed with the City Clerk by the City Assessor.

Warren Call, Local Officers Compensation Commissioner, 621 Wadsworth Street

CARRIED unanimously.

4(b).

Consideration of authorizing the City Manager to approve payment for professional legal investigative services with respect to personnel actions in connection with the incident involving former City Manager Jered Ottenwess.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Richardson, seconded by Howe, that the City Manager be authorized to approve payment to Michael R Cluck & Associates in the amount of \$8,686.90 for professional legal and investigative services in connection with a personnel matter regarding the incident involving former City Manager Jered

Ottenwess, with funds to come from the City Manager's Budget.

Rick Buckhalter, 932 Kelley Street – made general comments

CARRIED unanimously.

5. Appointments

5(a).

Consideration of appointment of one regular member to the Board of Zoning Appeals.

The following addressed the Commission:

Moved by Easterday, seconded by Carruthers, that the resignation of Jennifer Jones be accepted and that Lou Colombo (seat previously held by Jennifer Jones) be appointed to one unexpired term expiring June 30, 2017, on the Board of Zoning Appeals.

CARRIED unanimously.

6. Reports and Communications

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Reports from members of the Commission serving on boards.
 2. Minutes of the Act 345 Retirement System meeting of July 29, 2015.

3. Minutes of the Traverse City Arts Commission meeting of August 21, 2015.
- e. Reports and correspondence from non-City officials.
1. Minutes of the Traverse Area District Library Board of Trustees meeting of August 20, 2015.

7. Public Comment

The following addressed the Commission:

1. Reserved.

None

2. General.

Chris Maxbauer, 503 West Eighth Street
Brenda Quick, 542 Fifth Street
Rick Buckhalter, 932 Kelley Street
Al Quick, 542 Fifth Street
Commissioner Tim Werner
Commissioner Gary Howe
Commissioner Jim Carruthers
Commissioner Jeanine Easterday
City Manager Marty Colburn

3. Mayor and City Commissioners.

None.

There being no objection, Mayor Michael Estes declared the meeting adjourned at 8:18 p.m.

Benjamin C. Marentette, MMC
City Clerk

Approved: _____, _____
(Date) (Initials)